

## Application for Building Plan Sanction by WBSIDC

### Applicant's Basic Information :

1. Salutation\* : \_\_\_\_\_
2. First Name\* : \_\_\_\_\_
3. Middle Name : \_\_\_\_\_
4. Last name\* : \_\_\_\_\_
5. Mobile No. : \_\_\_\_\_
6. Email : \_\_\_\_\_
7. Date of Birth\* : \_\_\_\_\_
8. Gender\* : \_\_\_\_\_
9. Age\* : \_\_\_\_\_
10. Date of Application\* : \_\_\_\_\_
11. Aadhaar Card No : \_\_\_\_\_
12. Status\* : \_\_\_\_\_
13. Nationality\* : \_\_\_\_\_
14. Fax No: \_\_\_\_\_
15. Phone No: \_\_\_\_\_
16. Industrial Estate\* : \_\_\_\_\_

### Address of the Building :

17. Address Line 1\*: \_\_\_\_\_
18. Address Line 2: \_\_\_\_\_
19. Rural / Urban\*: \_\_\_\_\_
20. Sub-Division: \_\_\_\_\_
21. Block/Municipality/Corporation\*: \_\_\_\_\_
22. Block/Municipality/Corporation Name\*: \_\_\_\_\_
23. Village or Ward Name : \_\_\_\_\_
24. PIN Code\*: \_\_\_\_\_
25. Post Office: \_\_\_\_\_
26. Police Station: \_\_\_\_\_
27. District\*: \_\_\_\_\_
28. State: \_\_\_\_\_
29. Country: \_\_\_\_\_
30. Holding No : \_\_\_\_\_
31. Premises No : \_\_\_\_\_

### Postal Address of Applicant :

32. Address Line 1\*: \_\_\_\_\_
33. Address Line 2: \_\_\_\_\_
34. Rural / Urban\*: \_\_\_\_\_
35. Sub-Division: \_\_\_\_\_
36. Block/Municipality/Corporation\*: \_\_\_\_\_
37. Block/Municipality/Corporation Name\*: \_\_\_\_\_
38. Village or Ward : \_\_\_\_\_
39. PIN Code\*: \_\_\_\_\_
40. Post Office: \_\_\_\_\_

41. Police Station: \_\_\_\_\_

42. District\*: \_\_\_\_\_

43. State: \_\_\_\_\_

44. Country: \_\_\_\_\_

**Details of the Lease Holder :**

Salutation *	First Name *	Middle Name	Last Name *	Mobile No.	Email

Country *	State *	District *	Sub-divison *	Rural or Urban *	Block/Municipality/Corporation *

Block/Municipality/Corporation Name *	Village or Ward	Police Station	Post Office	Address Line 1 *	Address Line 2 *	Pin Code *

**Engaged Personnel Details :**

Engaged Person *	Salutation *	First Name *	Middle Name :	Last Name :	Mobile No *	Email *

Phone No :	Fax :	Class *	Registration No. *	Country *	State *	District *	Sub Division *	Address Line 1 *	Address Line 2 :

Rural or Urban *	Block or Municipality or Corporation *	Block or Municipality or Corporation Name *	Village or Ward Name *	Police station :	Post Office :	PIN Code *

**Land Details :**

45. Area of Land as per Deed (meter square) \* :: \_\_\_\_\_

46. Area of Land as shown in the plan(meter square) \* : \_\_\_\_\_

**Boundaries of site on :**

47. North \* : \_\_\_\_\_

48. South \* : \_\_\_\_\_

49. East \* : \_\_\_\_\_

50. West \* : \_\_\_\_\_

51. Corner Plot \* : \_\_\_\_\_

52. Width of Internal road of IE(m) \* : \_\_\_\_\_

53. Whether the proposal involves new construction or horizontal addition or vertical addition by demolishing the existing structure \* : YES/ NO

54. Principal occupancy \* : \_\_\_\_\_

**Building Details :**

- 56. Unit \* : \_\_\_\_\_
- 57. No. of units \* : \_\_\_\_\_
- 58. Proposed height of the building (m) \* : \_\_\_\_\_
- 59. No. of Stories \* : \_\_\_\_\_

**Total area (meter square) of :**

- 60. Stair cover \* : \_\_\_\_\_
- 61. Lift Machine Room \* : \_\_\_\_\_
- 62. Roof Tank \* : \_\_\_\_\_
- 63. Total Loft Area \* : \_\_\_\_\_
- 64. Ground Floor Area (meter square) \* : \_\_\_\_\_
- 65. Total Roof Area \* : \_\_\_\_\_
- 66. Other Structure \* : \_\_\_\_\_

**Main Characteristic Details of Building**

**Height of the building (m) :**

- Proposed Value \* : \_\_\_\_\_
- Permissible Value \* : \_\_\_\_\_
- Remarks : \_\_\_\_\_

**Front Open Space :**

- Sub-Item \* : \_\_\_\_\_
- Proposed Value \* : \_\_\_\_\_
- Permissible Value \* : \_\_\_\_\_
- Remarks : \_\_\_\_\_

**Rear Open Space :**

- Sub-Item \* : \_\_\_\_\_
- Proposed Value \* : \_\_\_\_\_
- Permissible Value \* : \_\_\_\_\_
- Remarks : \_\_\_\_\_

**Side Open Space :**

- Sub-Item \* : \_\_\_\_\_
- Proposed Value \* : \_\_\_\_\_
- Permissible Value \* : \_\_\_\_\_
- Remarks : \_\_\_\_\_

**Interior Open Space : Inter court yard :**

- Proposed Value \* : \_\_\_\_\_

Permissible Value \* : \_\_\_\_\_

Remarks : \_\_\_\_\_

**Outer court yard :**

Proposed Value \* : \_\_\_\_\_

Permissible Value \* : \_\_\_\_\_

Remarks : \_\_\_\_\_

**Ground coverage :**

**Area (meter square) :**

Proposed Value \* : \_\_\_\_\_

Permissible Value \* : \_\_\_\_\_

Remarks : \_\_\_\_\_

**Percentage :**

Proposed Value \* : \_\_\_\_\_

Permissible Value \* : \_\_\_\_\_

Remarks : \_\_\_\_\_

**Floor area ratio (FAR) :**

Proposed Value \* : \_\_\_\_\_

Permissible Value \* : \_\_\_\_\_

Remarks : \_\_\_\_\_

**Total covered area in all floors (meter square) :**

Proposed Value \* : \_\_\_\_\_

Permissible Value \* : \_\_\_\_\_

Remarks : \_\_\_\_\_

**Service area in ground floor (meter square) :**

Proposed Value \* : \_\_\_\_\_

Permissible Value \* : \_\_\_\_\_

Remarks : \_\_\_\_\_

**Basement area (meter square) :**

Proposed Value \* : \_\_\_\_\_

Permissible Value \* : \_\_\_\_\_

Remarks : \_\_\_\_\_

**Mezzanine floor (meter square) :**

Proposed Value \* : \_\_\_\_\_

Permissible Value \* : \_\_\_\_\_

Remarks : \_\_\_\_\_

**Stair case :Number :**

Proposed Value \* : \_\_\_\_\_

Permissible Value \* : \_\_\_\_\_

Remarks : \_\_\_\_\_

**Minimum width of each flight (m) :**

Proposed Value \* : \_\_\_\_\_

Permissible Value \* : \_\_\_\_\_

Remarks : \_\_\_\_\_

**Area of stair case including landing in each floor (m2) :**

Proposed Value \* : \_\_\_\_\_

Permissible Value \* : \_\_\_\_\_

Remarks : \_\_\_\_\_

**Escalator : Number :**

Proposed Value \* : \_\_\_\_\_

Permissible Value \* : \_\_\_\_\_

Remarks : \_\_\_\_\_

**Size :**

Proposed Value \* : \_\_\_\_\_

Permissible Value \* : \_\_\_\_\_

Remarks : \_\_\_\_\_

**Lift : Number :**

Proposed Value \* : \_\_\_\_\_

Permissible Value \* : \_\_\_\_\_

Remarks : \_\_\_\_\_

**Size :**

Proposed Value \* : \_\_\_\_\_

Permissible Value \* : \_\_\_\_\_

Remarks : \_\_\_\_\_

**Height of the Lift Machine Room :**

Proposed Value \* : \_\_\_\_\_

Permissible Value \* : \_\_\_\_\_

Remarks : \_\_\_\_\_

**Size of the Lift Machine Room :**

Proposed Value \* : \_\_\_\_\_

Permissible Value \* : \_\_\_\_\_

Remarks : \_\_\_\_\_

**Area of Lift Machine Room with Lift Landing Lobby in each floor :**

Proposed Value \* : \_\_\_\_\_

Permissible Value \* : \_\_\_\_\_

Remarks : \_\_\_\_\_

**Addition and Alteration work,if applicable :Existing Floor Area :Area (meter square) :**

Proposed Value \* : \_\_\_\_\_

Permissible Value \* : \_\_\_\_\_

Remarks : \_\_\_\_\_

**Parking :**

Proposed Value \* : \_\_\_\_\_

Permissible Value \* : \_\_\_\_\_

Remarks : \_\_\_\_\_

**Proposed Floor Area : Area (meter square) :**

Proposed Value \* : \_\_\_\_\_

Permissible Value \* : \_\_\_\_\_

Remarks : \_\_\_\_\_

**Parking :**

Proposed Value \* : \_\_\_\_\_

Permissible Value \* : \_\_\_\_\_

Remarks : \_\_\_\_\_

**Total Floor Area : Area (meter square) :**

Proposed Value \* : \_\_\_\_\_

Permissible Value \* : \_\_\_\_\_

Remarks : \_\_\_\_\_

**Parking :**

Proposed Value \* : \_\_\_\_\_

Permissible Value \* : \_\_\_\_\_

Remarks : \_\_\_\_\_

**Details of ramp : Width :**

Proposed Value \* : \_\_\_\_\_

Permissible Value \* : \_\_\_\_\_

Remarks : \_\_\_\_\_

**Slope :**

Proposed Value \* : \_\_\_\_\_

Permissible Value \* : \_\_\_\_\_

Remarks : \_\_\_\_\_

**Area :**

Proposed Value \* : \_\_\_\_\_

Permissible Value \* : \_\_\_\_\_

Remarks : \_\_\_\_\_

**Width of driveway :**

Proposed Value \* : \_\_\_\_\_

Permissible Value \* : \_\_\_\_\_

Remarks : \_\_\_\_\_

**Ventilation shaft : Area (meter square) :**

Proposed Value \* : \_\_\_\_\_

Permissible Value \* : \_\_\_\_\_

Remarks : \_\_\_\_\_

**Minimum Width (meter square) :**

Proposed Value \* : \_\_\_\_\_

Permissible Value \* : \_\_\_\_\_

Remarks : \_\_\_\_\_

**Service door provided in shaft (Yes or No) :**

Proposed Value \* : \_\_\_\_\_

Permissible Value \* : \_\_\_\_\_

Remarks : \_\_\_\_\_

**Parking Space : Required No. of Car Parking : Parking Provided (Open) :**

Proposed Value \* : \_\_\_\_\_

Permissible Value \* : \_\_\_\_\_

Remarks : \_\_\_\_\_

**Parking Provided (Covered) :**

Proposed Value \* : \_\_\_\_\_

Permissible Value \* : \_\_\_\_\_

Remarks : \_\_\_\_\_

**Required No. of Bus or Truck Parking : Parking Provided (Open) :**

Proposed Value \* : \_\_\_\_\_

Permissible Value \* : \_\_\_\_\_

Remarks : \_\_\_\_\_

**Parking Provided (Covered) :**

Proposed Value \* : \_\_\_\_\_

Permissible Value \* : \_\_\_\_\_

Remarks : \_\_\_\_\_

**Occupancy or Use group - Institutional : Industrial :**

Proposed Value \* : \_\_\_\_\_

Permissible Value \* : \_\_\_\_\_

Remarks : \_\_\_\_\_

**Percentage Coverage :**

Proposed Value \* : \_\_\_\_\_

Permissible Value \* : \_\_\_\_\_

Remarks : \_\_\_\_\_

**Business : Area :**

Proposed Value \* : \_\_\_\_\_

Permissible Value \* : \_\_\_\_\_

Remarks : \_\_\_\_\_

**Percentage Coverage :**

Proposed Value \* : \_\_\_\_\_

Permissible Value \* : \_\_\_\_\_

Remarks : \_\_\_\_\_

**Any Other Use : Area : Industrial :**

Proposed Value \* : \_\_\_\_\_

Permissible Value \* : \_\_\_\_\_

Remarks : \_\_\_\_\_

**Percentage Coverage :**

Proposed Value \* : \_\_\_\_\_

Permissible Value \* : \_\_\_\_\_

Remarks : \_\_\_\_\_



**Internal Internal Passage or corridor : Width (m)**

Proposed Value \* : \_\_\_\_\_

Permissible Value \* : \_\_\_\_\_

Remarks : \_\_\_\_\_

**Length (m) :**

Proposed Value \* : \_\_\_\_\_

Permissible Value \* : \_\_\_\_\_

Remarks : \_\_\_\_\_

**Floor wise Area Details :**

Floor Name * :	Area (m2) * :

**Other Details**

lease deed agreement Date \* : \_\_\_\_\_

Effective From \* : \_\_\_\_\_

Effective Till \* : \_\_\_\_\_

For the Years \* : \_\_\_\_\_

List of Documents:

- A. Plan : \_\_\_\_\_
- B. Application form / notice : \_\_\_\_\_
- C. Current paid up tax receipt :
- D. Assessment Book Copy : \_\_\_\_\_
- E. Tax Clearance Certificate : \_\_\_\_\_
- F. Observations from Infra Division of WBSIDC : \_\_\_\_\_
- G. Observation of WBFS Dept. : \_\_\_\_\_
- H. Clearance of WBPCB : \_\_\_\_\_
- I. Indemnity Bond : \_\_\_\_\_
- J. Copy of Deed : \_\_\_\_\_
- K. Deed Plan : \_\_\_\_\_
- L. Possession Certificate : \_\_\_\_\_
- M. Self-declaration in respect of Boundary : \_\_\_\_\_
- N. Registered Power of Attorney : \_\_\_\_\_
- O. Self-Declaration as to existence of structure, if any, of the plot \_\_\_\_\_.
- P. FAR Calculation Sheet duly signed by concerned LBS: \_\_\_\_\_
- Q. Soil Investigation Report duly signed by Geo-Technical Engineer: \_\_\_\_\_.
- R. Structural Design Calculation baring Structural Stability Certificate duly signed by concerned empanelled structural engineer) \* : \_\_\_\_\_
- S. Money Receipt of Processing Fees and Application Fees : \_\_\_\_\_
- T. General undertaking : \_\_\_\_\_

**I hereby declare that the above information is true to the best of my knowledge and belief.**

Signature: \_\_\_\_\_

Date of Application: \_\_\_\_\_

