

Application Form for Issuance of Record of Title

Applicant Details

1. Salutation * : _____
2. First Name* : _____
3. Middle Name: _____
4. Last Name * : _____
5. Mobile No.: _____
6. Email: _____
7. Date of Birth* : _____
8. Age : _____
9. Gender * : _____
10. Aadhaar No. * : _____

Present Address

11. Country * : _____
12. State * : _____
13. District * : _____
14. Sub-divison * : _____
15. Rural or Urban * : _____
16. Block/Municipality/Corporation * : _____
17. Block/Municipality/Corporation Name * : _____
18. Village or Ward : _____
19. Police Station : _____
20. Post Office : _____
21. Address Line 1 * : _____
22. Address Line 2 * : _____
23. Pin Code * : _____
24. Action Area * : _____

Communication Address

25. Country * : _____
26. State * : _____
27. District * : _____
28. Sub-divison * : _____
29. Rural or Urban * : _____
30. Block/Municipality/Corporation * : _____
31. Block/Municipality/Corporation Name * : _____
32. Village or Ward : _____
33. Police Station : _____
34. Post Office : _____
35. Address Line 1 * : _____
36. Address Line 2 * : _____
37. Pin Code * : _____
38. Action Area * : _____

Communication Number

39. Office : _____

40. Residence : _____

Property Details

41. Property Type * : _____

42. Assessee Number : _____

43. Premise Number : _____

44. Plot Number : _____

45. Deed Value * : _____

46. Market Value * : _____

Total Area of the property

47. Total Area * : _____

48. Flat : _____

49. CPS : _____

50. Utility Room : _____

51. Unit or Shop : _____

52. Terrace : _____

53. Two Wheeler Space : _____

Purpose of Application

54. Purpose of the application : _____

55. Availability of RoT : _____

Recorded Owner's Details

Salutation *	First Name *	Middle Name	Last Name *	Mobile No.	Email

Country *	State *	District *	Sub-divison *	Rural or Urban *	Block/Municipality/Corporation *

Block/Municipality/Corporation Name *	Village or Ward	Police Station	Post Office	Address Line 1 *	Address Line 2 *	Pin Code *

Previous Owner's Details

Salutation *	First Name *	Middle Name	Last Name *	Mobile No.	Email

Country *	State *	District *	Sub-divison *	Rural or Urban *	Block/Municipality/Corporation *

Block/Municipality/Corporation Name *	Village or Ward	Police Station	Post Office	Address Line 1 *	Address Line 2 *	Pin Code *

Deed Value *	Market Value *

Person liable to property tax

Salutation *	First Name *	Middle Name	Last Name *	Mobile No.	Email

Country *	State *	District *	Sub-divison *	Rural or Urban *	Block/Municipality/Corporation *

Block/Municipality/Corporation Name *	Village or Ward	Police Station	Post Office	Address Line 1 *	Address Line 2 *	Pin Code *

Deed Value *	Market Value *

Co-operative Member details

56. Co-operative Name : _____

57. Deed Value : _____

58. Market Value : _____

Salutation *	First Name *	Middle Name	Last Name *	Mobile No.	Email

Country *	State *	District *	Sub-divison *	Rural or Urban *	Block/Municipality/Corporation *

Block/Municipality/Corporation Name *	Village or Ward	Police Station	Post Office	Address Line 1 *	Address Line 2 *	Pin Code *

Other Details

59. Whether property is assessed * : _____

60. Whether property tax is paid * : _____

61. Date of transfer of property * : _____

62. Completion certificate issued * : _____

63. Date of issue of completion certificate * : _____

64. Date of payment of first electricity bill * : _____

65. No. Of Building in the premise * : _____

66. Number of floors in the building * : _____

67. Name of road where premise is situated * : _____

68. Flat number of the assesses * : _____

69. Floor number of the assesses * : _____

70. Character Or Type of Premise * : _____

71. List of Documents : _____

A. Mutation for individual and/Flat etc. : _____

B. Mutation for Co-Operative Land: _____

C. Mutation of Flats constructed on Co-Operative land : _____

D. Devolution Cases : _____

E. Land of JVCS : _____

F. Subsequent mutation(s) of Plot/Flat/Shop/Unit etc. : _____

I hereby declare that the above information is true to the best of my knowledge and belief.

Signature : _____

Date of Application : _____